

General Business Accounting System

We understand that an accounting system is really all about:

Better Decision Making

As a business grows it becomes more difficult for management to keep up with all the details that may be important to making good business decisions. The accounting department and system are a vital resource to the management team for providing timely and accurate business information. The long term health and success of any business is dependent on making the right choices along the way.

Timely & Accurate Information

If information isn't readily available, or if it isn't an accurate reflection of what is really happening with the business, management won't have the necessary tools to make wise decisions along the way. An accounting system must be able to provide information in a variety of formats to meet the needs of the various departments. This information must be current and accurate to be of any real value in the decision making process.

Improved Cash Flow

The lifeblood of any company is cash. Without it everything comes to a halt, so managing cash flow is a critical function that requires the accurate and timely information provided by the accounting department. An accounting system must also be a tool to track cash flow, point out potential problems, and, in the end, increase profitability.

Selecting The Right System

Selecting the right accounting system will enable the team to function at its peak and support this steady stream of vital business intelligence, empowering management to succeed. Is your accounting system doing this for you now?

Intersoft Systems understands that our software is a tool to make you and your company more successful and profitable. More than 30 years of service to a loyal and satisfied customer base is a testimony to Intersoft's ability to deliver results. We welcome the opportunity to introduce our company and the INTERAC product line to you.

Easy Ways to Deploy INTERAC Accounting Solutions

INTERAC applications are compatible with current business editions of Microsoft Windows personal computer and server operating environments.

Traditional Server Implementation

For typical multi-user workgroups Intersoft recommends the Microsoft Windows Server 2008 / 2012 operating system with Terminal Services (Remote Desktop Connections). For customers who prefer to purchase the server pre-configured, Intersoft is happy to supply HP servers with the INTERAC applications set up and ready to use.

File Server Implementation

INTERAC may be configured to run from networked PC's, sharing data files which are shared from a file server. This environment will work for smaller workgroups, but is not recommended for installations with more than five users.

Desktop / Laptop PC Implementation

INTERAC applications are compatible with current business editions of the Windows desktop and laptop operating systems.

Hosted Server Implementation

For users preferring not to own the hardware or software, but simply prefer to utilize a web-based system, Intersoft offers hosted configurations.

INTERAC General Business Accounting System

Intersoft Systems, Inc.

Intersoft has continued to develop and support the INTERAC suite of applications since 1982 and has an established base of satisfied users all across the United States and Canada. Although computer hardware and operating systems have changed dramatically, and INTERAC has had numerous additions and revisions, the underlying core applications have remained stable throughout the years.

At Intersoft we take pride in our reputation and go out of our way to respond to customer needs. We value customer feedback and requests which are used to direct our development team. Many of the new applications and features in INTERAC come about as a direct result of user input.

INTERAC Accounting System

The INTERAC Accounting System's suite of applications provides comprehensive support for the needs of a wide variety of businesses with fully featured Inventory, Purchase Order, and Payroll modules which are tightly integrated with the other accounting applications such as Accounts Payable, Accounts Receivable and General Ledger.

The system is rounded out with applications to manage service contracts, fixed assets, and equipment. What makes INTERAC really different are the "Manager" applications which are designed to make the data readily available to those beyond the accounting group in an easy to use format. One of the most dramatic enhancements to the INTERAC suite has been the addition of a fully integrated Document Management system which serves to reduce the mountains of paper that are piling up in almost every office, while providing instant access to a wealth of documentation directly from within the INTERAC system. External documents like invoices, contracts, employment applications, I-9 forms can now be scanned and associated with the appropriate records within the system while anything that is printed from an INTERAC application can now be sent directly into DMS. Save time, space, and money while significantly enhancing the availability of information.

Microsoft Windows based

INTERAC is compatible with current Microsoft Windows operating systems and works equally well in a server/workgroup environment or as a standalone installation. The system is completely scalable, supporting single users or enterprise installations alike.

INTERAC also supports wide area network installations for remote offices or worksites with appropriate levels of system access controlled by INTERAC security settings.

Whatever your current needs, INTERAC can be configured appropriately with the flexibility to grow with you as your needs change. Intersoft continues to monitor the constant changes in computer hardware to maintain compatibility with a broad range of hardware. As a Microsoft Registered Partner we keep up to date with the latest changes in Windows operating systems.

Heads down data entry for efficiency and accuracy

We have gone out of our way to design the journalizing and data entry screens to maximize efficiency and ease of use. Although a typical Windows graphical user interface is utilized, as much as possible, INTERAC utilizes numeric codes so that journalizing is done primarily using the number pad and doesn't require the use of a mouse.

Automation options allow many of the input fields to be populated with default values, speeding data entry and eliminating keying errors. In most cases, you also have the option to override the default values for those occasions where the values are different.

Error Prevention & Correction

Maintaining the accuracy of the accounting data is vital in maintaining the confidence of the management team that their decisions are based on reality. INTERAC is always keeping watch over your data entry providing warnings if there is a potential problem, and preventing the entry of obviously incorrect data.

One of the strengths of INTERAC is the opportunity it provides for you to verify and edit your data before it gets posted throughout the rest of the system. An edit report is generated which flags potential problems in the data, helping you locate and correct keying errors before posting.

Seamless integration with 3rd party applications

With the integrated InterLink import/export utilities, it is very easy share data with a variety of other applications like POS systems or time clocks; so if you have a special need to maintain connectivity to existing systems, INTERAC can help. In most cases routine importing and exporting can be automated using the INTERAC Job Stream application assuring that the same steps are repeated in the proper sequence every time. INTERAC is fully ODBC compliant and will share data with a variety of other applications like Excel and Access.

Easily manage Multi-Company & Multi-Division configurations

INTERAC is designed to make it easy to set up and manage an unlimited number of companies or divisions. There is a great deal of flexibility built into the system. Each company or division can be totally independent, or may share data. The General Ledger makes it easy to generate independent and consolidated financial statements.

Fixed Asset Management calculates & tracks depreciation

Easily manage the depreciation for all fixed assets. Compare various methods to determine which is most advantageous. Sixteen different methods of calculating depreciation are supported and kept current with both federal and state tax laws. This application is fully integrated with GL and the Document Management System.

Complete Laser Forms & Checks

INTERAC supports a full range of laser generated tax forms including W2, 1099, 940, and 941 to streamline your reporting. This will also reduce the cost of using pre-printed forms.

Using laser generated checks will allow you to take advantage of the significant cost savings of blank check stock instead of pre-printed checks. Pre-printed checks can cost between \$0.15 and \$0.30 each compared to as little as \$0.08 each for laser checks using blank check stock. It also eliminates the security issues associated with keeping printed check stock in the office. INTERAC security settings control who has the ability to print checks.

“Manager” applications provide instant access to a wealth of current data

Knowing that the ultimate goal of an accounting system is to keep the management team informed so that they can make informed business decisions, INTERAC has developed a series of “Manager” applications to facilitate this need. These are view only programs which do not allow any changes to the data. Each of these applications is designed with a very easy to use single screen interface providing complete summary data, drill down to transaction level detail, one button report generation, and direct access to a whole range of documentation and images.

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General Ledger

The INTERAC General Ledger System (GL) is a very flexible, multi-company package that provides for comprehensive, specialized financial reporting. With the integrated Document Management System, not only the transaction data flows to the General Ledger, but all the supporting documentation that is linked to the transaction follows as well.

Following are some of the key capabilities included in General Ledger:

- User-defined accounting periods, including 13-period accounting.
- Establish and track budgets for 13 periods.
- Up to an eleven-digit account number, including allowance for 1, 2, or 3-digit suffix handles even the most complex chart of accounts requirements.
- Detailed audit trail of transactions from other INTERAC applications.
- Full on-screen history inquiry.
- Consolidated financial reporting.
- Financial reporting can include comparative, budget, variance, and ratio information.
- Flexible report design for virtually any report or financial statement.
- One click access generates Current Ledger, YTD Ledger, Trial Balance, and Working Trial Balance.
- Easily handles prior-period adjustments.
- Accounts can contain dollars or units.
- Supports recurring journal entries.

Bank Reconciliation & Cash Manager

INTERAC Cash Manager - INTERAC CONSTRUCTION COMPANY

Account: 100

Reports End NRACCKM NRACGLM NRACAPCCM NRACARCCM NRACPRCCM

GL Account Name: Cash-General Account

Bank Name: [Blank]

Bank Address: [Blank]

Bank Phone: 000 000 0000

Quick Reports: AP Aging AR Aging With Preview

Beginning Balance As Of 9/01/2014: 23,800.00

Receipts: 19,500.00

Disbursements: 25,500.00

Additional Debits: [Blank]

Additional Credits: [Blank]

Other: [Blank]

Balance: 17,800.00

Last Transaction Date: 5/27/2014

Bank Balance as of: [Blank]

Date	Type	Description	Amount	Note
5/23/2014	D	Vnd: 100, OREGON ASPHALT, Chk: 8022	600.00	
5/27/2014	D	Vnd: 100, OREGON ASPHALT, Chk: 8035	5,400.00	
5/27/2014	D	Vnd: 200, JB LUMBER COMPANY, Chk: 8036	1,900.00	
5/27/2014	D	Vnd: 300, EQUIPMENT RENT-ALL, Chk: 8037	1,600.00	
5/27/2014	D	Vnd: 400, JONES SASH & DOOR CO., Chk: 8038	1,800.00	
5/27/2014	D	Vnd: 600, SYKES BROTHERS ROOFING, Chk: 8039	1,500.00	
5/27/2014	D	Vnd: 700, LES SCHAWB TIRE COMPANY, Chk: 8040	1,750.00	
5/27/2014	D	Vnd: 800, WESTERN GLASS, Chk: 8041	1,250.00	
5/27/2014	D	Vnd: 1100, NORTHWEST VALVE, Chk: 8022	1,000.00	

Quickly and easily reconcile bank accounts and monitor cash accounts. Import data downloaded from your bank to further automate the reconciliation process.

With Cash Manager you have an instant view of account balances, AP and AR aging reports, and bank contact information. The single screen user interface also provides the capability to calculate outstanding balances, sort detail records to locate specific entries, generate reports, and export selected data to a spreadsheet.

Payroll

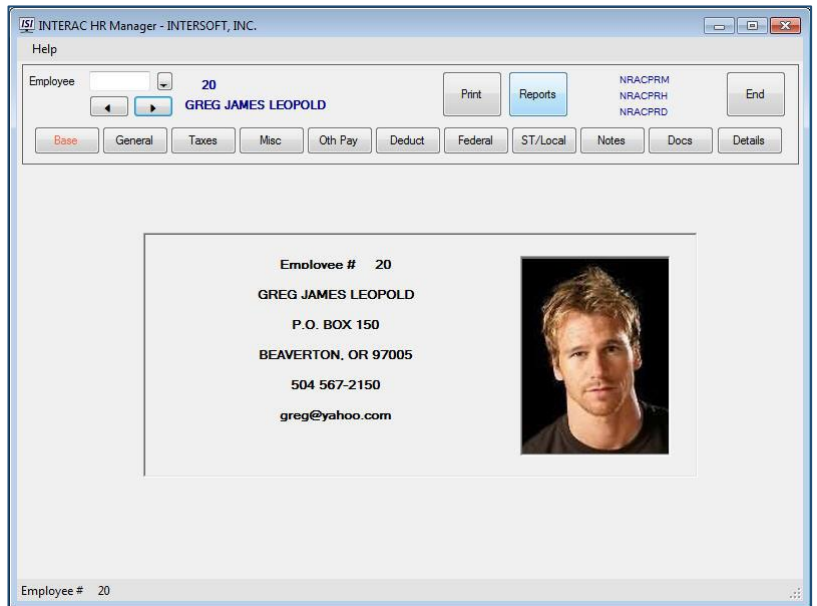
The INTERAC Payroll application provides extensive features to accommodate the special needs of businesses in both the United States and Canada. Beyond keeping track of employees and their earnings and producing payroll checks, this module is tightly integrated with the INTERAC General Ledger, Cash Management, HR Manager and Document Management Systems.

Following are some of the key capabilities included in Payroll:

- Supports employees working in multiple states including state reciprocity
- Direct deposit capabilities
- Certified Payroll requirements fully supported
- Multiple Union benefits deduction calculation & tracking
- Workers Compensation Insurance calculations
- 99 user defined earnings codes for bonuses, benefits, etc.
- 99 user defined deduction codes for retirement plans, Sec. 125 plans, garnishments, etc.
- Alternate rate file accommodates pay rates based on locality, union, classification, or department
- Supports electronic filing for W2 & 1099
- Use complete laser check, W2, 1099, 940, 941, 943 form capabilities
- Manual Check option for special circumstances like layoff checks
- Integrated report writing capability
- Supports Positive Pay confirmation with your bank

HR Manager

Make it easy on your HR Manager by keeping your employee files in electronic format and provide immediate access to the appropriate personnel. INTERAC Security enables complete access control to this sensitive data. HR Manager keeps track of personal information, contact information, earnings history, and provides instant access to associated documents like employment applications, W4's, I-9's, drug test results, certification documents etc.



Report Manager

Our Design Custom Report function is available in all the primary INTERAC applications. Payroll, Job Cost, and General Ledger also contain specific report writers designed for their unique reporting needs. Pre-designed sample report formats are provided with each INTERAC application. These designs can be used as is or modified. The Sample Report Designs are easily used as templates for new reports, adapting them to meet your specific needs. It is also easy to create multiple versions of a report if you have several people looking at similar information, but want to see it formatted differently.

Give your management team instant access to all the data they need in a format that suits their needs. Report Manager is a tool that will execute any INTERAC generated report on demand, providing a current look at critical information. Many reports utilize filters and conditions which may be set and changed with each report run. Each user's menu can be customized to present only the appropriate reports.

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Document Management System (DMS)

Save time, space, and money while significantly enhancing the availability of information. Reduce the mountains of paper that clutter your office, taking up valuable space in your file cabinets and storage areas, by implementing the fully integrated INTERAC Document Management System.

- In Accounts Payable, DMS associates documents like invoices and checks with the detail records, making them available throughout the system wherever these transactions are posted. For example, reviewing a vendor invoice may be done in AP, GL, or directly in DMS.
- In Payroll, copies of paychecks can be automatically added and external data like employment applications, I-9 forms, job certifications, drug test results and other HR related documents may be also be associated directly with the employee's record.
- DMS also enhances other INTERAC applications such as HR Manager by providing direct access to all the related documentation from within INTERAC.
- Use DMS to share documentation with remote offices, clients, or customers by creating archived copies, complete with a standalone DMS viewer, to your choice of removable media
- Documents may be associated with the appropriate INTERAC records and distribution data entered during the scan or add process. This data is stored in the document and will be automatically transferred into INTERAC during journalizing. Having documents associated with detail and master file records makes them available for instant recall from within the appropriate INTERAC applications as well as in DMS.
- Utilizing document titles and keywords provides for powerful search and filter capabilities, allowing you to quickly locate the specific documents you need. In addition to simply purging documents from the database, the archival features in DMS are a great way to backup and create copies of selected documents to be shared with remote offices, customers, or vendors.

Document Management Approval System

The INTERAC Document Management Approval System provides a seamless way to route invoices to the appropriate personnel for approval. Individual inboxes are established where documents are stored until approved and released into the main DMS system. DMS users may be set up with full access, scan only access, or approval only access for optimum security and control.

Approval System users will have an opportunity to review all documents assigned to them and still pending release. After selecting a document for release, the title may be edited, a password added, the application association, vendor and invoice numbers all edited.

Once approved, the document may be electronically stamped with either a general or user specific stamp.

The Distribute option allows Coding information to be added electronically to the pdf document for subsequent processing and distribution into the INTERAC AP system. This coding data is transferred automatically into the AP journalizing screen as the document is processed.

Purchase Order

The INTERAC Purchase Order System is an efficient, timesaving tool for creating and maintaining purchasing records and ensuring the quality, accuracy, and promptness of deliveries of purchased materials.

Some key functions include:

- Easy access to vendors and inventory items by number or partial name or description
- Allows on-line entry and editing of regular and blanket purchase orders
- Prints purchase orders, correction purchase orders, and cancellations
- Module PO allows standard Purchase Orders to be used when creating a new order
- Product file contains a list of non-inventory items that may be accessed on a PO
- Vendor information is accessed from AP, but alternate vendor addresses can be stored in the PO system
- Interfaces with Document Management to allow Purchase Orders, receiving lists, etc. to be stored and retrieved
- Reports those items that are scheduled to be received
- Allows on-line entry of receipts and rejections with reject reasons
- Supports purchasing of materials that are drop shipped directly to customers
- Produces a Cash Requirements Projection Report
- Notifies you when early shipments and over/under shipments occur
- Maintains multiple vendor part numbers for each inventory item
- Simplified data entry
- utilizing code files for buyers, comments, reject reasons, and ship-to
- locations
- Access all features through convenient menus
- Allows all reports to be displayed on the screen for immediate inquiry
- Interfaces with AP, GL, Inventory, and Document Management System

Inventory

INTERAC Inventory offers comprehensive multiple company and multiple warehouse control in distribution environments.

Key capabilities include:

- Allowing any number of inventory warehouse locations
- Full audit trails with the exact time and operator to record all additions, changes, and deletions
- ABC Analysis Report with optional update of inventory classifications
- Integrated reporting tools
- Inventory Usage Exceptions Report comparing actual to forecasted usage
- Supports warehouse transfers, issues and receipts
- Provides physical/cycle count tags and worksheets
- Quick availability inquiry for any item
- Fields for standard, average and last cost

Inventory Manager

Inventory Manager is designed to provide INTERAC users quick and easy access to all the Inventory Item information from a single application. By combining data from the Inventory, Order Processing and Purchase Order systems, the various views display both summary and detailed transaction level data.

Select from a complete item history, or the summaries from Inventory, Order Processing, or Purchase Order at the click of a mouse.

INTERAC Accounting System Applications

- **Accounts Payable**
- **Accounts Receivable**
- **Bank Reconciliation & Cash Manager**
- **Document Management System**
- **Fixed Asset Management**
- **General Ledger**
- **Inventory & Inventory Manager**
- **Laser Check Package**
- **Laser Forms Package (W2, 1099)**
- **Order Processing**
- **Payroll & Human Resources Manager**
- **Purchase Order**
- **Report Manager**
- **Service Billing**
- **Time Tracker (Remote Payroll Data Capture)**

System Requirements & Recommendations

- **Server Recommendations**
 - *Windows Server 2008 / 2012 with Terminal Services*
 - *The server can be on premise or a hosted web server*
- **Workstation Recommendations**
 - *Windows 7 Professional*
 - *Windows 8.1 Professional*
 - *Windows 10 Pro*
- **Hard Drive File Storage Recommendations**
 - *40 GB minimum hard drive space available for INTERAC system and data files*
- **Scanners for Document Management System**
 - *Canon DR Series Workgroup and Departmental Scanners*
- **Laser Printers**
 - *HP LaserJet networked printers*
- **Implementation Support**
 - *Intersoft offers hardware sales, setup and implementation services for INTERAC users.*