

Report Manager

INTERAC Report Manager provides each user with their own custom menu of reports from the INTERAC reports library, allowing them to execute reports on demand. In addition to running as a stand-alone application, Report Manager also integrates with the other manager applications to provide easy access to selected reports right from the manager control screen. It is a great way to provide reporting access to non-accounting staff, eliminating interruptions in the accounting department to generate updated reports.

Easy Access to INTERAC Reports

- Each user gets a customized menu of reports
- Does not require licenses for, or access to the core accounting applications.
- Generate reports anytime, right from the Report Manager screen.
- Preview on screen, send to a printer, or save to the Document Management System
- Easily set limited ranges or special conditions to customize reports at run time.
- Export the report data to a spreadsheet with a simple check box option.

Simple & Secure Setup

- INTERAC Security controls access:
 - By company Only allow reports for selected companies / clients.
 - By application Select only the appropriate applications for each user.
 - By report title Select only the appropriate reports from the selected companies and applications.
- Reports menu setup is done with an easy to use point and click selector.
- Easily add or modify user profiles as needed.

| ort Manager | | | | | | | | |
|--------------------------|--------------------------|--|--------------------------|-----------------------|--|---------------------|----------------|----------|
| Accounts Payable Payroll | | Payroll | | | Exit | | | |
| | | <u></u> | NTERAC Report Mana | ger - INTERSOI | FT SYSTEMS, INC Tim | | | |
| | | Fi | e Help | | | | | |
| | | | Report Manage | r | | | | |
| • | Accounts Payable Reports | | Accounts Payable | | Accounts Receivable | Bank Reconciliation | n Depreciation | |
| | Report PCR | Title Invoice Detail by Vendor | Equipmen | t Cost | General Ledger | Inventory | | Job Cost |
| | PCR | Invoice Detail by Vendor Invoice Totals by Product Ty | Order Proce | essing | Canadian Payroll | Purchase Order | | Payroll |
| | PCR PCR | Invoices by Proposed Pay Da Vendor Alphabetic Listing | | | | | | |
| | PCR | Vendor Numeric Listing | Service B | illing | Subcontractor Control | Time & Billing | | Exit |
| | | | Accounts Payable Reports | | | | | |
| | | | | Report | Title | | * | |
| | | | | PCR | AP Analysis by Vendor Type | | - | |
| | Alpha Report | Date | | PCR | AP Vendor Discount Analysis | | | |
| | Export To | Constitute | | CAR CKR | Cash Analysis Report | | | |
| | | | | PCR | Check Register Distribution by GL Account | | | |
| | Limited Radia | er a see a | | PCR | Invoice Detail by Vendor | | | |
| | Change C | Conditions | | PCR | Invoice Totals by Equipment | | | |
| | | | | PCR | Invoice Totals by Job | | | |
| | | | | PCR | Invoice Totals by Job | | * | |
| | | | | Alpha Report | : Date | | Print Preview | |
| | | | | Export To Spreadsheet | | | | |
| | | | Limited Ranges | | | | Print Report | |
| | | | | Change Conditions | | | | |

Integration with HR Manager, Inventory Manager, Job Manager, Equipment Manager

Report Manager integrates with the other manager applications to provide instant access to the appropriate reports right from the main manager control screens. The Reports button goes directly to the user's reports list.

- HR Manager provides access to the selected Payroll reports
- Inventory Manager provides access to the selected Inventory, Purchase Order, and Order Processing reports.
- Job Manager provides access to the selected Job Cost reports
- Equipment Manager provides access to the selected Equipment Cost reports.

| INTERAC HR Manager - INTERSOFT, INC. Help | | | |
|--|--|--|-------------------------|
| Employee 20 GREG JAMES LEOPOLD | Print Reports NRACPRM NRACPRH | End | |
| Base General Taxes Misc | | | |
| File | RAC Report Manager - INTERSOFT, INC Tim Help | | |
| | eport Manager | | |
| | Payroll | Exit | |
| GRI | | | |
| GR | | | |
| BE/ | Payroll Reports | | |
| | Report Title | | |
| | PER EARNINGS REGISTER PCR EEO UTILIZATION PERCEN | ITAGES | |
| | PCR EEO UTILIZATION-MTD EER Employee Earnings Report | E | |
| | PCR EMPLOYEE LISTING PCR EMPLOYEE STATUS REPOR DCB EMPLOYEE TIME OVER TIME OVER | RT | |
| | PCR EMPLOYEE TIME SHEET PCR GROUP INSURANCE INFOR PCR HOURS & PAY BY JOB AND | | |
| Employee # 20 | Alpha Report Date | Print Preview | |
| | Export To Spreadsheet Limited Ranges | Print Report | |
| | Change Conditions | | |
| | (델) Show Print File | | |
| | | | |
| | Print < Se | sarch > | End |
| | NRACPRR2 | INTERSOFT, INC. | PAGE 1 |
| | NRACPRM | EMPLOYEE STATUS REPORT | 12-04-13 16:17 |
| | EMPL EMPLOYEE NUMBER NAME | SOC SEC HOURLY UNION CLASS DEPT MARITAL # OF HOM NUMBER RATE CODE CODE STATUS EXMPT STA | |
| | 20 GREG JAMES LEOP | POLD 402 51 8444 18.7255 720 72 2 MARRIED 2 | 38 38 38 38 |
| | | JENNINGS 415 60 3182 12.0000 720 19 1 0 386 56 2150 10.7500 720 72 3 SINGLE 0 | 38 38 |
| | 40 KEVIN G. MAY 50 JOHN S. SHINGLE 60 CHARLES HENRY M 70 GENE C. HOLMES | ETON 437 68 4250 13.0000 198 19 2 MARRIED 3 MARTIN 439 23 4982 10.7500 720 72 3 MARRIED 1 488 56 2135 10.7500 720 72 2 0 | 38 5 - 13 5 38 38 |
| | 80 MARY H. WOODS 90 CARL ANDREW MAR | 479 52 1478 12.5000 198 19 2 2 RSHALL 459 63 8569 12.5000 198 19 2 0 | 36 15 38 38 |
| | 100 ROCKY HODGES 110 SHANE F. ALBERT | I 439 87 4521 10.7500 720 72 2 MARRIED 0 | 38 38 52 52 |
| | 1000 JEAN GUIN 1100 RENEE L. FULPS 1200 ZACHARY J. NEWM | 425 87 3625 15.0000 198 19 1 0 | 38 38 38 38 38 38 |
| | 1200 ZACHARY J. NEWM 1300 DANIEL G. JEFFE 1400 STUART JOHNSON | ERSON 422 65 7814 15.0000 720 72 1 0 | 38 38 |
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